

Distributor Capital Project Inspection Performance Checklist

The Distributor may pre-qualify to perform Capital Project inspections. The Distributor must have the resources to perform the minimally required construction related items to qualify for self-inspection.

Capital Project Name: _____ Denver Water ID#: _____

Distributor: _____

Distributor Point of Contact: _____ Phone Number: _____

Distributor Email: _____

Project Inspector Name: _____ Phone Number: _____

Inspector Email: _____

Check items below that the Distributor will perform. Minimum Denver Water Inspection Requirements are in **red** – if Minimum Denver Water Inspection Requirements are not met, Denver Water will perform those items and an inspection fee will apply to the project.

DISTRIBUTOR RESPONSIBILITY - CHECK ALL THAT APPLY	
	Conduct a Pre-Construction Meeting, Denver Water Inspection and Water Quality Departments must be notified
	Review and approve construction material submittals
	Construction Observation - All installations must be inspected prior to backfill
	Collect GPS points of fittings and surface appurtenances
	Review and make recommendations to address unforeseen field conditions
	Review and respond to RFIs
	Review and negotiate Change Orders and recommend for Distributor approval
	Testing observation and enforce additional testing for non-passing results Compaction, Clear Water, Pressure
	Conduct final Walk-Through and prepare punchlist, re-inspect as needed and clear addressed punchlist items
	Make recommendation to Distributor for Project Acceptance
	Track materials and quantities installed
	Create final As-built Drawings within 30 days after final walk through on water appurtenance (S) installation

Distributor Acknowledgement: _____ Date: _____

Print Name: _____ Title: _____

Denver Water Acknowledgement: _____ Date: _____

Print Name: _____ Title: _____