

**RECORD OF PROCEEDINGS
MINUTES
of the
Board of Water Commissioners**

Denver Water Administration Building
1600 West 12th Avenue
Denver, CO
Board Room, First Floor

Video Conference: <http://zoom.us/join>, Meeting ID: 882 3417 6376, Password: 600590
or Dial-in: (669) 900-6833, Meeting ID: 882 3417 6376

Wednesday, April 10, 2024

Open Session

A duly called Regular Meeting of the Board of Water Commissioners was held Wednesday, April 10, 2024, beginning at 9:00 a.m. in the Board Room and via Zoom Video Conference: <http://zoom.us/join>, Meeting ID: 882 3417 6376, Password: 600590 or via Dial-in: (669) 900-6833, Meeting ID: 882 3417 6376. Members of the Board present during the Regular Meeting were:

Dominique Gómez, President
Stephanie Donner, First Vice President
Tyrone J. Gant, Vice President

Board employees and others present during portions of the meeting were:

A. Salazar, CEO/Manager	L. Duffy, Finance Sr. Analyst
J.A. Anderson, Chief of Staff	N. Elder, Planning Manager
D. Gorgemans, Chief Internal Auditor	C. Fikan, Finance Associate Analyst
A. Heidema, <i>Acting</i> Chief Engineering Officer	G. Fisher, Planning Manager
A. Joseph, <i>Acting</i> General Counsel	C. Flynn, Procurement Specialist
J. Lorton, <i>Acting</i> Chief Financial Officer	C. Gonzales, Internal Sr. Auditor
R. Marsicek, Chief Water Resource Strategy Officer	A. Hill, Government Relations Liaison
T. Roode, Chief Operations and Maintenance Officer	A. Ingram, Procurement Supervisor
E. Abbott, IT Solution Lead	L. Kleats, Treasurer
	A. Krcmarik, Planner Sr.
	D. Martinelli, Finance Sr. Analyst
	M. McDonald, Scientist

S. Adamkovics, Finance Supervisor
M. Aragon, Director Customer Relations
K. Arbour, Business Operations Support
S. Behunek, Public Affairs Manager
L. Bissey, Paralegal
C. Burri, Interagency Project Manager
H. Carroll, IT Support Manager
A. Cavallaro, Paralegal Sr.
A. Cerchiaro, Strategic Sourcing Specialist
S. Chesney, Director Public Affairs
E. Crain, Procurement Specialist
M. Crosswright, Executive Assistant
J. Daly, Procurement Specialist
K. Dudas, Public Affairs Manager

S. Nnuro, Internal Sr. Auditor
K. Oligney, Director IT Infrastructure
C. Proctor, Communications Sr. Specialist
L. Quintana, Administrative Sr. Assistant
K. Riegle, Attorney Sr.
L. Schulz, Customer Relations Manager
L. Southard, Business Operations Support
S. Stephen, IT Support Sr. Specialist
J. Taussig, Director EMSS
T. Thompson, Public Affairs Manager
R. Walsh, Engineering Manager
J. Walter, Finance Sr. Analyst
P. Williams, Executive Assistant
C. Gray, City of Arvada

INTRODUCTORY BUSINESS

Commissioner Gómez called the meeting to order at 9:02 a.m. Upon motion regularly made, seconded and unanimously carried, Commissioners Reiff and Jones were found to be absent for good cause and were excused.

Public Comment and Communications

Commissioner Gómez issued an invitation to members of the public to comment to the Board on any matters not included in the meeting Agenda. There was no public comment.

Legislative Update

Mr. Hill reported that the General Assembly has introduced approximately 700 bills. He touched on several notable bills currently being tracked by Denver Water staff, including HB24-1436 Sports Betting Tax Revenue Voter Approval and SB24-197, a bill implementing the recommendations submitted to the legislature by the Colorado River Drought Task Force. He stated that HB24-1313 Measures to Incentivize Graywater Use was successfully amended to adopt Denver Water's proposed changes.

Mr. Hill was available to answer any questions regarding the Legislative Update Briefing Paper. The Board had no questions.

ACTION ITEMS

Upon motion regularly made, seconded and unanimously carried by the Commissioners then present, unless otherwise noted, the Board acted upon the following agenda items:

1. ITEM II-A-1: MINUTES FROM MARCH 13, 2024

Approved the Minutes from the March 13, 2024 Board Meeting.

2. ITEM II-A-2: MINUTES FROM MARCH 27, 2024

Approved the Minutes from the March 27, 2024 Board Meeting.

3. ITEM II-A-3: ACCESS CONTROL SYSTEM REPLACEMENT PROJECT WITH STONE SECURITY LLC – CONTRACT 505803

Approved Contract 505803 with Stone Security, LLC for the contract period from April 10, 2024 through December 31, 2025, for a total contract amount not to exceed \$1,380,000.

4. ITEM II-A-4: NORTH FORK WILDFIRE READY ACTION PLAN COST SHARE AGREEMENT WITH JEFFERSON COUNTY

Approved Contract 506001 with Jefferson Conservation District to provide matching funds for the development of the North Fork Wildfire Ready Action Plan, for the contract period from April 10, 2024 through January 31, 2025, for a total contract amount not to exceed \$25,000.

5. ITEM II-A-5: ELK CREEK FIRE PROTECTION DISTRICT PRIVATE LANDS WILDFIRE MITIGATION AGREEMENT FROM FORESTS TO FAUCETS PARTNERSHIP – CONTRACT 506037

Approved Contract 506037 with Elk Creek Fire Protection District for forest health and the wildfire risk reduction project, for the contract period from April 10, 2024 through April 30, 2026, for a total contract amount not to exceed \$6,619.

6. ITEM II-B-1: HIGH LINE CANAL UPDATE

Mr. Roode presented the Board with the High Line Canal Update, a copy of which is attached to and incorporated in these Minutes as Exhibit A. He provided a brief update on the transition progress of the High Line Canal (HLC), noting

that closing on the conveyance of a portion of the HLC corridor to Arapahoe County has been extended to June 13, 2024. He stated that transitional spending on the Canal has already begun and the timeline for the land transfer process remains on track for completion in 2026. The next steps in the process include Board approval of an Intergovernmental Agreement with Arapahoe County and finalization of the conservation easement and deed transfer.

Approved First Amendment to Contract 504221 with the City of Littleton and the Mile High Flood District (MHFD) to authorize stormwater outfalls, water quality features, and long-term maintenance access on the Board's High Line Canal property from approximately South Broadway and Arapahoe Road to South Broadway and Caley Avenue.

7. ITEM II-B-2: CUSTOMER SURVEYS WITH CUSTOMER CARE MEASUREMENT & CONSULTING, LLC (CCMM) – CONTRACT 505945

Ms. Shulz reported that historically, customer surveys have been the basis for Denver Water's focus and prioritization of efforts to make the largest positive impact. Surveys also provide a key understanding of the drivers behind customer satisfaction. Customer Care Measurement & Consulting, LLC (CCMC) was selected based on their extensive experience in survey work and their ability to provide the best overall value to Denver Water.

Approved Contract 505945 with CCMC for customer care surveys, for the contract period starting on the agreement effective date through March 31, 2027, for a total contract amount not to exceed \$571,740.

POLICY MATTERS

8. ITEM III-A: EFFICIENCY MARKETING CAMPAIGN

Ms. Chesney presented the Board with the Water Efficiency Campaign Overview, a copy of which is attached to and incorporated in these Minutes as Exhibit B. She explained that while the water efficiency team is in the process of building a long-term sustainable efficiency program for the organization, the 2024 efficiency marketing campaign is designed to highlight efficient water use through the summer months. She provided a preview of the campaign strategy and marketing concepts, and highlighted Denver Water's approach to creating awareness around efficient water use to reinforce summer watering rules and efficient behaviors.

Ms. Chesney stated that the campaign will employ the use of multi-lingual mixed media, including billboards, online ads, light rail and bus ads, radio, bill inserts, TAP stories, social media, and community outreach, in both English and Spanish, to generate water use awareness. The campaign will launch on May 20th and run through Labor Day.

The Board emphasized the importance of connecting water usage metrics back to the campaign's effectiveness.

EXECUTIVE UPDATE

9. ITEM IV-A: CEO UPDATE

Mr. Salazar briefly noted that in the coming weeks there will be an editorial signed by all major water utilities in support of the Colorado River proposal from the Upper Basin states. In March, the Upper Basin and Lower Basin states each released competing plans for post-2026 river management. The Biden Administration is urging states to find a compromise before the end of 2024.

BRIEFING PAPERS & REPORTS

10. ITEM V-A-1: BRIEFING PAPER FOR LEGISLATIVE STRATEGY

The Board received a Briefing Paper for Legislative Strategy, a copy of which is incorporated and attached to these Minutes as Exhibit C.

ADJOURNMENT

No further business appearing, the Board voted unanimously to adjourn into an Executive Session at approximately 9:39 a.m.

DocuSigned by:
Alan Salazar
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Secretary

DocuSigned by:
Dominique Gomez
D3147A4646844C9...
President