

**RECORD OF PROCEEDINGS  
MINUTES  
of the  
Board of Water Commissioners**

Denver Water Administration Building  
1600 West 12<sup>th</sup> Avenue  
Denver, CO  
Board Room, First Floor

Video Conference: <http://zoom.us/join>, Meeting ID: 882 3417 6376, Password: 600590  
or Dial-in: (669) 900-6833, Meeting ID: 882 3417 6376

**Wednesday, May 8, 2024**

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**Open Session**

A duly called Regular Meeting of the Board of Water Commissioners was held Wednesday, May 8, 2024, beginning at 9:00 a.m. in the Board Room and via Zoom Video Conference: <http://zoom.us/join>, Meeting ID: 882 3417 6376, Password: 600590 or via Dial-in: (669) 900-6833, Meeting ID: 882 3417 6376. Members of the Board present during the Regular Meeting were:

**Dominique Gómez, President**  
**Stephanie Donner, First Vice President**  
**Craig Jones, Vice President**  
**Gary M. Reiff, Vice President**

Board employees and others present during portions of the meeting were:

A. Salazar, CEO/Manager	A. Heidema, Director Engineering-Property
J.A. Anderson, Chief of Staff	A. Hill, Government Relations Liaison
A. Bricmont, Chief Financial Officer	A. Ingram, Procurement Supervisor
J. Brody, General Counsel	M. Laws, Business Sr. Analyst
B.D. Good, Chief Administrative Officer	J. Lorton, Director Financial Reporting & Assurance
D. Gorgemans, Chief Internal Auditor	J. Luthye, Media Relations Sr. Coordinator
R. Mahoney, Chief Engineering Officer	P. McCoy, IT Change Management Manager
R. Marsicek, Chief Water Resource Strategy Officer	
T.J. Roode, Chief Operations and Maintenance Officer	

*Denver Water aspires to be the best water utility in the nation.*

Integrity :: Vision :: Passion :: Excellence :: Respect



E. Abbott, IT Solution Lead  
 S. Abram, Director Financial Plan & Performance  
 J. Adams, Communication Sr. Specialist  
 L. Bissey, Paralegal  
 M. Boehm, Communications Specialist, LTE  
 J. Bogner, Treasury Sr. Analyst  
 H. Carroll, IT Support Manager  
 A. Cavallaro, Paralegal Sr.  
 A. Cerchiaro, Strategic Sourcing Specialist  
 S. Chesney, Director Public Affairs  
 M. Crosswright, Executive Assistant  
 L. Duffy, Finance Sr. Analyst  
 L. Ellingson, Engineer Sr.  
 C. Fikan, Finance Associate Analyst  
 C. Flynn, Procurement Specialist  
 C. Fransen, Procurement Specialist  
 E. Gebhardt, Systems Administrator  
 C. Gonzales, Internal Sr. Auditor  
 J. Harclerode, Communication Specialist  
 N. Hayes, Community Relations Sr. Specialist

J. Mitchell, Financial Planning & Performance Manager  
 M. Montez, EMSS Manager  
 K. Oligney, Director IT Infrastructure  
 C. Palmore, Business Sr. Analyst  
 C. Proctor, Communication Sr. Specialist  
 L. Quintana, Administrative Sr. Assistant  
 K. Riegle, Attorney Sr.  
 L. Schulz, Customer Relations Manager  
 S. Smith, Security Program Administrator  
 S. Snyder, Communication Sr. Specialist  
 L. Southard, Business Operations Support  
 J. Spitze, Director IT Business Tech & PMO  
 J. Taussig, Director EMSS  
 J. Walter, Finance Sr. Analyst  
 P. Williams, Executive Assistant  
 M. Yoder, Communication Sr. Specialist  
 L. Albanese, Financial News  
 M. Urquhart  
 P. Wood, GRS  
 D. Woolfrey, GRS

## INTRODUCTORY BUSINESS

Commissioner Gómez called the meeting to order at 9:01 a.m. Upon motion regularly made, seconded and unanimously carried, Commissioner Gant was found to be absent for good cause and was excused.

### **Public Comment and Communications**

Commissioner Gómez issued an invitation to members of the public to comment to the Board on any matters not included in the meeting Agenda. There was no public comment.

### **Ceremonies, Awards, and Introductions**

Mr. Salazar introduced a new band on the music scene, The Splashstreet Boys (and running toilet), with a new single, "I Water That Way," written and produced by Denver

Water employees. He stated that in nearly 40 years of formulating media strategies, he's never seen such a successful effort, especially in the promotion of watering rules. The band's video has been viewed on social media over 120,000 times, premiered on 850 media outlets, and captured by several local and international news outlets.

Ms. Chesney introduced the Denver Water band members: Jimmy Luthye, Micky Boehm, Nathan Hayes, Steve Snyder, Jillian Harclerode, and special guest Patrick McCoy, stating they really knocked it out of the park.

The Board members thanked everyone for an amazing job.

### **Legislative Update**

Mr. Hill stated that today is the last day of the legislative session and provided an update on a few notable bills currently being tracked by Denver Water staff. He reported that HB24-1313 Housing in Transit-Oriented Communities, which incentivizes dense development near public transit, passed; HB24-1379 Regulate Dredge & Fill Activities in State Waters passed; and HB24-1296 Modifications to the Colorado Open Records Act was postponed indefinitely.

Mr. Hill stated that he will provide a more comprehensive recap in the following weeks and was available to answer any questions. The Board had no questions.

Mr. Salazar acknowledged Mr. Hill's efforts in keeping the Board and executive team informed.

### **ACTION ITEMS**

Upon motion regularly made, seconded and unanimously carried by the Commissioners then present, unless otherwise noted, the Board acted upon the following agenda items:

**1. ITEM II-A-1: MINUTES FROM APRIL 10, 2024**

Approved the Minutes from the April 10, 2024 Board Meeting.

**2. ITEM II-A-2: MINUTES FROM APRIL 24, 2024**

Approved the Minutes from the April 24, 2024 Board Meeting.

**3. ITEM II-A-3: LEGAL REPRESENTATION FOR DENVER WATER EMPLOYEE – SCOTT V. DENVER WATER, ET AL.**

Approved the actions to 1) authorize legal representation by the Office of General Counsel and outside counsel retained in this matter; and 2) indemnify the Denver Water employee, Adewale Williams, for any award of damages or costs against him in this matter, whether resulting from judgment or settlement agreement.

**4. ITEM II-A-4: SURPLUS DESIGNATION OF LAKE ARCHER CANAL PROPERTY AND CONVEYANCE TO THE CITY AND COUNTY OF DENVER – CONTRACT 506072**

Declared 13.2 acres of Lake Archer Canal property as surplus as it is no longer useful or required for present or future water works purposes.

Approved the form of the no-cost, use restricted Quit Claim Deed Contract 506072 for this land to the City and County of Denver to be executed by the Board chair following the City and County of Denver's signature process.

**5. ITEM II-A-5: STINSON LLP AGREEMENT – CONTRACT 506058**

Approved Agreement 506058 with Stinson LLP for legal services, for the contract period from August 1, 2024 to July 31, 2027, for a total contract amount not to exceed \$300,000.

**6. ITEM II-A-6: TWENTY-SIXTH AUTHORIZATION FOR ADDITIONAL CONTRACT FUNDS WITH ORACLE AMERICA INC. – CONTRACT 500125**

Approved the Twenty-sixth Authorization to Contract 500125 with Oracle America Inc. for technical database support services, for an extension of the contract period through June 1, 2025, and for an additional \$365,964, for a total amended contract amount not to exceed \$5,921,638.

**7. ITEM II-A-7: BLUE RIVER PROJECT FERC PART 12D COMPREHENSIVE ASSESSMENT – CONTRACT 506061**

Approved Contract 506061 with HDR Engineering, Inc. for consulting services for the Blue River Project FERC Part 12D Comprehensive Assessment, for the contract period from May 8, 2024 to April 26, 2027, for a total contract amount not to exceed \$651,448.

**8. ITEM II-A-8: FIRST AMENDMENT TO ALLIED UNIVERSAL SECURITY GUARD SERVICES – CONTRACT 505214**

Approved the First Amendment to Contract 505214 with Allied Universal for security guard services, for an additional \$2,000,000, for a total amended contract amount not to exceed \$9,700,000.

**POLICY MATTERS****9. ITEM III-A: Q1 PERFORMANCE REPORT**

Ms. Abram presented the Board with the First Quarter Performance Report, a copy of which is attached to and incorporated in these Minutes as Exhibit A. She provided a brief overview of the organizational scorecard metrics and highlighted portions of the Denver Water 2024 Business Plan, noting no significant changes from the Fourth Quarter Performance Report.

She reported that Revenue was \$4 million over budget, due in part to higher than anticipated interest rates. Total Operating Costs without operating projects was \$2.1 million over budget, and Operating and Capital Projects were approximately \$2.8 million under budget, mostly due to timing. Chemicals were \$1.3 million over budget with continued price increases in chlorine, lime, and alum. Debt service was \$2.2 million under budget, partly due to savings and partly to timing.

Mr. Roode discussed inventory adjustments made to improve inventory tracking and promote overall efficiency as reported on the March 2024 Financial Report.

**EXECUTIVE UPDATE****10. ITEM IV-A: CEO UPDATE**

Mr. Salazar reported that he will be representing Denver Water this week at the Tortillas for Tepeyac luncheon fundraiser, which is hosted every year by the Tepeyac Community Health Center. The event attracts local community leaders and celebrities who showcase their tortilla-making skills.

**11. ITEM IV-C: OPERATIONS UPDATE**

Mr. Mahoney presented the Board with the Gross Reservoir Construction Project Update, a copy of which is attached to and incorporated in these Minutes as Exhibit B. He reported on the progress of construction activities at Gross

Reservoir, stating that the first yard of roller compacted concrete (RCC) placement was completed in April. He briefly discussed the process of placing and compacting the RCC, noting that excitement is high and everyone is ready to go as crews continue to work around the clock.

Mr. Taussig introduced new safety team members and discussed the Safety Maturity Index (SMI) as part of the Denver Water Balanced Scorecard. He provided a broad overview of the primary drivers of the Safety Maturity Index, noting how it defines our safety culture.

### BRIEFING PAPERS & REPORTS

#### 12. ITEM V-A-3: BRIEFING PAPER FOR LEGISLATIVE STRATEGY

The Board received a Briefing Paper for Legislative Strategy, a copy of which is incorporated and attached to these Minutes as Exhibit C.

### ADJOURNMENT

No further business appearing, the Board voted unanimously to adjourn into a Trustee Meeting at approximately 9:33 a.m.

#### Trustee/Plan Sponsor Meeting

The Board of Water Commissioners, serving in their capacity as Trustees of the Employees' Retirement Plan Trust Fund and Plan Sponsor of the Employees' Retirement Plan, and as Sponsor of the Supplemental Retirement Savings Plan of the Board of Water Commissioners of the City and County of Denver, met on Wednesday, May 8, 2024, commencing at 9:34 a.m., in the Board Room, Room 106, 1600 West 12<sup>th</sup> Avenue, Denver, Colorado and via Zoom Video Conference. The Minutes of the Trustee/Plan Sponsor Meeting are maintained separately.

The Trustee/Plan Sponsor Meeting concluded at 10:20 a.m., at which time the Board voted unanimously to adjourn into an Executive Session.

DocuSigned by:  
*Alan Salazar*  
Secretary

DocuSigned by:  
*Dominique Gomez*  
President